



**VOLUNTEER APPLICATION REFERENCE FORM**

(Name of Volunteer) \_\_\_\_\_ has applied to be a volunteer at Peoples Christian Academy and has indicated on their application that you might be willing to act as a personal reference. We have a program at the school called *Plan to Protect* which is designed to protect our children and youth as well as our volunteers. We do a reference check on all our volunteers working in our school. Your response will remain confidential. Thank you for your cooperation.

Please forward this completed Reference Form to:

Peoples Christian Academy  
374 Sheppard Avenue East, Toronto ON M2N 3B6  
416-222-3341 Fax: 416-222-3344  
[www.pca.ca](http://www.pca.ca)

Attention: Principal

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Your Name:		
Address:		
City:	Postal Code:	
Email:		
Res:	Bus:	Cell:

1. Describe your relationship with the applicant.

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2. How long have you known this person?

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3. Please use the following scale to respond to the following:  
1 – low 2 – below average 3 – average 4 – very good 5 – excellent

How would you rate this individual in the following areas?

- |    |   |   |   |   |   |   |
|----|---|---|---|---|---|---|
| a. | Ability to work with other volunteers:    | 1 | 2 | 3 | 4 | 5 |
| b. | Ability to follow through on commitments: | 1 | 2 | 3 | 4 | 5 |
| c. | Ability to relate to children/youth:      | 1 | 2 | 3 | 4 | 5 |
| d. | Level of maturity:                        | 1 | 2 | 3 | 4 | 5 |

4. What are the applicant's greatest strengths?

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5. Would you entrust the care of your child/youth to the applicant without any concern, reservation or hesitation?

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6. Do you have concerns regarding this person working with children or youth? If so, please explain.

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\_\_\_\_\_  
Referee's Name (*please print*)

\_\_\_\_\_  
Referee's Signature

\_\_\_\_\_  
Date